



City of Saint Paul
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SAINT PAUL LONG-RANGE CAPITAL IMPROVEMENT BUDGET COMMITTEE MEETING

Monday, July 11, 2011 at 3:30 p.m.

Central Library Fourth Floor Conference Room

Members Present: Jason Barnett, Jacob Dorer, Becca Hine, Melanie McMahon, Mark Miazga, Gene Olson, Dave Pinto, Paul Sawyer, Michael Steward, Darren Tobolt, D'Ann Urbaniak Lesch, Avi Viswanathan

Members Excused: Monica Bryand, Diane Gerth, Deb Jessen

Members Absent: Eric Mitchell II, Patrick Sellner, Gary Unger

Visitors and City Staff Present: John McCarthy, Betsy Hammer, Don Ganje

1. Convene

Meeting convened at 3:40 pm.

2. Approval of Agenda

Mr. Olson moved approval, Ms. McMahon seconded. Committee voted all in favor.

3. Approval of June 13, 2011 Meeting Minutes

Mr. Olson moved approval, Mr. Dorer seconded. Committee voted all in favor.

4. Chair's Comments

Ms. Urbaniak Lesch noted that there would be a quick check in about the Task Force Appreciation Party at the end of the meeting.

5. Action Items

Parks and Recreation – Don Ganje

RES 11-972: Recognize donation from Saint Paul Parks Conservancy for soccer fields at Oxford Community Center.

Mr. Ganje from Parks and Recreation explained that he was filling in for Jody Martinez while she was out of town.

Mr. Ganje explained the resolution. He noted that Parks is in the process of raising additional money needed for construction. He noted that this is free money to accept.

Mr. Olson moved approval, Mr. Sawyer seconded.

Mr. Dorer asked if Oxford is the same as Jimmy Lee. Mr. Ganje clarified the location and said the fields are north of the building along Oxford. Committee discussed the project and whether or not it will be designed for use by both soccer and football teams.

Committee voted all in favor.

Res 11-973: Recognize donation from The Como Friends for design, construction and improvements to the Japanese Plant Collection Exhibits in Como Park's Marjorie McNeeley Conservatory.

Mr. Ganje explained the resolution and said that the money will go towards improvements in the Japanese plant collection and bonsai exhibit outside the conservatory. He also noted that there is a commitment from the Como Friends to pay for the entire project.

Mr. Ganje also noted an error in the fiscal analysis included in the meeting packet. He clarified that it should actually be \$200,000 for design.

Mr. Tobolt moved approval, Mr. Viswanathan seconded.

The Committee discussed the project's purpose and location. Mr. Ganje clarified that the project would expand the space and have an interior/exterior display space.

Committee voted all in favor.

Ms. Urbaniak Lesch asked for an update on the Task Force Appreciation Party.

Mr. Tobolt noted that the Evite had been sent out.

Ms. Hine reminded Committee members that the celebration is scheduled for Monday August 8, which would be a typical CIB Committee meeting day. This will replace the CIB Committee Meeting. The party will take place at Summit Brewery. Ms. Hine said that a task force member who also submitted a proposal works for Panera catering and has arranged to donate salads and deserts so the Committee will buy sandwiches. Ms. Hine explained that Summit will provide beer and rootbeer, but not water. She reminded members that everybody needs to RSVP. Mr. McCarthy agreed to send a reminder email and also ask for dietary restrictions. Committee discussed the start time of 7 pm.

Ms. Urbaniak Lesch asked how payment would be handled. Ms. Hine said she would cover upfront costs and Committee members can reimburse her once costs are final.

Committee discussed sending an email with cost information ahead of time so members could come ready with a check.

Ms. Urbaniak Lesch asked members to check in with others involved in the process to encourage attendance and remind people to RSVP.

Committee clarified that there is no formal August meeting, but the regularly scheduled September meeting is still on.

Mr. McCarthy agreed to invite Ms. Jody Martinez (Parks and Recreation), Mr. Paul Kurtz (Public Works), Mr. Bob Hammer and Mr. Ron Ross (Planning and Economic Development), Mayor Coleman, and Deputy Mayor Williams.

Committee discussed the issue of attendees bringing additional people.

Ms. Urbaniak Lesch said she would bring a thank you card for Panera to the next meeting for Committee members to sign.

Mr. Pinto raised the issue of communication methods. Committee decided to revisit preferences for mailings and allow members to opt out by indicating that on the sign-in sheet.

Mr. McCarthy provided an update on the CIB budget process. He said that the letter from the chair went to the city council and the mayor on the 30th. He explained that the mayor has been spending some time looking at the Committee's recommendations and talking to departments to discuss where things have ended up. He said that generally people were pretty happy with the recommendations. He noted that the mayor will release his proposed budget on August 15.

The Committee discussed external factors and whether or not they will have an impact on the CIB budget. Issues included the state shutdown and changes to the federal budget, such as funding for CDBG.

Mr. Olson asked for an updated CIB membership list. Mr. McCarthy agreed to provide an updated membership list at the next meeting.

Ms. Urbaniak Lesch told members that she would be meeting with members of the Planning Commission and STAR Board and their staffs to discuss how all these groups work together.

6. Adjourn

Ms. McMahon moved to adjourn, Mr. Olson seconded.

Meeting adjourned at 4:08PM.